

Minutes

NHS Scotland Public Benefit and Privacy Panel for Health and Social Care

Thursday 17 September 2015 – Farr Institute Scotland, Nine Bioquarter, Edinburgh

Present: Brian Houston (Chair)
Prof Alison McCallum (AMcC)
Dr Angus Ferguson (AF)
Dr Corri Black (CB)
Dr Daniel Beaumont (DB)
Dr Danny McQueen (DMcQ)
Dr Janet Murray (JM)
Dr Steve Pavis (SP)
Dr Harpreet Kohli (HP)
Nicola Starkey, PBPP Panel Manager (Interim) (NS)
Carole Morris, eDRIS representative (CM)
Susan Kerr, Secretariat (SK)

Apologies: Mr David Knowles
Mr Gerry Donnelly
Dr Abbe Brown
Prof Helen Colhoun
Dr Hugo Van Woerden

1. Chair's Welcome

BH welcomed all to the second PBPP Committee meeting.

BH noted that Aidan Robertson, PBPP Panel Manager, has now left that role and he thanked Aidan on behalf of members for his valuable service and support.

BH also noted that Dr Eddie Coyle has retired from the NHS and thanked him for his valuable input into this group. Dr Hugo van Woerden, Director of Public Health, NHS Highland will now represent the Caldicott Guardians of Health Boards on this panel.



Interim Chair Professor Elizabeth Ireland
Chief Executive Ian Crichton

NHS National Services Scotland is the common name of the Common Services Agency for the Scottish Health Service.

2. Minutes of PBPP Committee meeting dated Monday 12 June 2015

The minutes were approved.

3. Matters Arising

3.1 PBPP/Farr Scientific Research Group workshop

JM informed members that Dr Jill Pell has arranged a PBPP/Farr Scientific Research Group workshop on 14th Dec 2015.

JM advised that 6 topics for this event had been stated in the previous minutes by Dr Pell. These were:

1. Applications in which the aim is to “test the system” rather than “answer a research question”
2. Applications in which the aim is to “provide training and skills” rather than “answer a research question”
3. Use of novel approaches such as “data dives” to develop new, generic methodologies.
4. Applications for programmes of research rather than a single research project.
5. Fast-tracking of applications for specific needs – eg pharmaco-vigilance
6. Record linkage of cohort or trial participants who have not provided consent

JM asked if anyone from this panel would like to contribute to this workshop. It was suggested that Abbe Brown could be invited to speak on legal implications.

3.2 Risk - Log

It was agreed that in the absence of a PBPP Panel Manger this should be carried forward to the next meeting and should be a standing item for future meetings.

3.3 CHI Advisory Committee

DB explained that this panel succeeds three previous bodies in scrutiny of applications, although the CHI Advisory Group are still active.

It was agreed that the PBPP would assume appropriate parts of CHI Advisory Group’s role going forward.

AM explained that research applications and use of CHI within health and social care should come to the PBPP but that the use of CHI by non-health sectors would continue to be referred to the CHI Advisory Group.

4. Application 1516-0292 British Paediatric Surveillance Unit

Applicant in attendance: Dr Richard Reading (by telephone)
Dr Rachael Wood

The committee agreed to approve this application with conditions.
It was agreed that JM (?) would write an approval letter detailing acceptance and conditions thereof and this will be circulated to members for final agreement before communication to the applicant.

Discussion took place on setting procedure for future applications.

It was agreed that for future applications, the Panel Manager will give a summary of the proposal and the key issues to the panel prior to presentation by and discussion with applicants.

5. Panel Manager Recruitment Update

CM reported that interviews for the Panel Manager's post have taken place and a preferred candidate identified. It is hoped that the new Panel Manager will be in place by November 2015.

6. Panel Management Update

NS updated members on status of applications received at present.

Applications complete	11
With Applicant	3
Tier 1 Panel	9
Tier 1 Review	3
Tier 2 (Out of committee) review	1
Tier 2 (Full committee) review	1
Total	28

Members agreed that a table of current and outstanding applications should be circulated before the meeting along with the Panel Manager's report.

DB advised members of good feedback regarding the "one-stop shop" approach with the eDRIS team.

DB also advised that a letter has been sent to all IG leads explaining that their participation at Tier 1 level is mandatory.

SP advised that there are 284 studies ongoing with eDRIS and numbers are on the increase.

7. Workplan

CM asked members whether there were any omissions from the workplan. The following were noted:

- Audit of release of data to approved applicants
- Input into UK-wide safe haven discussions - **DB & AM**
- Gain information on and key players involved in different UK governance structure – **DB & AM**

This workplan will be further developed and managed by the new Panel Manager .

Arms Length Governance

JM discussed how to incorporate this into this panel.

8. Any other business

DMcQ asked if he could be loaned a laptop to enable him to read papers and follow security when opening documents.

Agreed to pursue his request. – **Panel Manager**

9. Date of Next Meeting

The next meeting will take place on 19 November 2015, New Register House, Edinburgh.